

## REPORTING REQUIREMENTS

By June 30, 2002, CDE will require that each local education agency submit a report showing their intended outcomes and the actual outcomes. (For example, how the agency will benefit from the funding and the actual benefit to the agency.) We are interested in knowing if this funding helped the education partners more fully participate in professional staff development. Examples of reported outcomes may include:

### Professional Staff Development for Teachers

We are interested in learning who benefited from staff development courses. The agency will need to provide an accounting of the name of the teacher(s) who received the training and the costs associated with the training.

### Improvements made in technology and/or staffing.

We are interested in learning about the enhancements in information sharing and/or data collection you have made as a result of this funding.

### Gaining certification

We are interested in learning about how the funding was used to help the agency with their commitment to participate in offering high tech industry driven courses. All expenditures must directly relate to obtaining program certification. Note: equipment cannot be purchased using the grant award.

Other questions may be generated as we review the plans that are submitted. Data collected will be used to further discussions of education partner needs in the professional development of programs that support the high tech industry.

**Note: The grant money must be fully expended by September 30, 2001. Any unexpended funds must be returned to the California Department of Education.**